

## **ORDINARY MEETING**

## **MINUTES**

THURSDAY 22ND APRIL 2021

Minutes of the Ordinary Meeting of Council held in Council Chambers, 115 Dubbo Street Warren on Thursday 22nd April 2021 commencing at 8:30 am

Present:		
COUNCILLORS	MJ Quigley	Chair
	KR Irving	
	HJ Druce	
	SJ Derrett	
	RJ Higgins	
	KL Walker	
	AJ Brewer	
	P Serdity	
STAFF MEMBERS	G Woodman	General Manager (GM)
	D Arthur	Divisional Manager Finance & Administration (DMFA)
	R Burns	Acting Divisional Manager Engineering Services (DMES)
	J Burtenshaw	Executive Assistant (EA)
APOLOGIES		
Beach who were a	bsent due to extern	f Councillor Taylor, Councillor Williamson and Councillor al commitments, and it was <b>MOVED</b> Derrett/Walker that of absence for the members concerned be granted.
and appropriate and		Carried
		65.4.21
CONFIRMATION O	F MINUTES	
		tes of the Ordinary Meeting of Council held on Thursday, and correct record of that Meeting.
2311 14141 611 2021 5	e adopted as a true	Carried
		66.4.21
DISCLOSURES OF II	NTERESTS	
Nil.		
MAYORAL MINUTE	E(S)	
Nil.		

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#### REPORTS OF COMMITTEES

Manex (C14-3.4)

**MOVED** Irving/Serdity that the Minutes of the Manex Meeting held on Tuesday, 13th and Friday 16th April 2021 be received and noted.

#### 4.3.8 ATTENDANCE AT IPWEA 2021 NSW LOCAL ROADS CONGRESS – 7 JUNE 2021

GM – A That Council approve the attendance at the IPWEA 2021 NSW Local Roads Congress on the 7th CHK LST June 2021 of the Divisional Manager Engineering Services, General Manager (subject to Covid restrictions) and Councillor Brewer subject to confirmation.

#### 6 OPERATIONAL PROCEDURES (I2-11.1)

EA – N The procedures for Closing of Ewenmar Waste Depot due to wet weather, Emergency Procedure at the Ewenmar Waste Depot, Closing of the Ewenmar Waste Depot due to fire, Receiving asbestos at the Ewenmar Waste Depot, Reporting acquittals for Community Builders & Early Intervention Placement Prevention into the Contracting Portal, 50m Pool Backwash be adopted.

The Mayor thanked the General Manager for the restructuring of information contained within the reports of Manex and Works Program Reports to Council.

**Carried 67.4.21** 

#### **DELEGATES REPORTS**

#### Item 1 Orana Joint Organisation of Councils

(L5-16.3)

**MOVED** Quigley/Derrett that the Minutes of the Orana Joint Organisation of Councils Meeting held on Wednesday, 24th February 2021 be received and noted.

**Carried 68.4.21** 

#### Item 2 Country Mayors Association of NSW

(C14-5.5)

**MOVED** Quigley/Druce that the Minutes of the Country Mayors Association Meeting held on Friday, 5th March 2021 be received and noted.

**Carried 69.4.21** 

#### Item 3 Warren Interagency Support Services

(C3-9)

**MOVED** Derrett/Irving that the Minutes of the Warren Interagency Support Services Meeting held on Thursday, 8th April 2021 be received and noted.

**Carried 70.4.21** 

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#### **POLICY**

#### Item 1 Vacation Care Policies – Audit Review

(V1-2)

#### **MOVED** Serdity/Walker that:

#### MHD – A CHK LST

- 1. The information be received and noted;
- 2. The following policies be placed on public exhibition for a minimum of 28 days; and
- 3. Subject to nil submissions being received, the policies be adopted.
  - Additional Needs Policy;
  - Celebrations Policy;
  - Educational Program Policy;
  - Multicultural Policy; and
  - Technology/ media Policy.

**Carried 71.4.21** 

#### **GENERAL MANAGER'S REPORTS**

#### Item 1 Outstanding Reports Checklist

(C14-7.4)

EA – N **MOVED** Serdity/Walker that the information be received and noted and that the items marked with an asterisk (\*) be deleted.

Carried

72.4.21

#### **GENERAL MANAGER'S REPORTS**

In recognition of Warren being a healthy town and to keep awareness of a healthy lifestyle, Council will be standing while dealing with Item 2 of the General Manager's report.

#### Item 2 Committee/Delegates Meetings

(C14-2)

**MOVED** Serdity/Higgins that the information be received and noted.

Carried

73.4.21

#### Item 3 Works Progress Reports – Infrastructure Projects

(C14-7.1, G4-1)

MOVED Serdity/Druce that the information be received and noted.

**Carried** 

74.4.21

#### **MEETING ADJOURNED**

At this point in the meeting, the time being 9.32 am, Council adjourned to attend the Warren Central School Anzac Day Service.

#### **RESUMPTION**

The meeting resumed at 11.04 am.

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#### **GENERAL MANAGER'S REPORTS**

**CONTINUED** 

Appointment of Delegate and Alternate Delegate to the Murray Darling Item 4 **Association Inc.** (C12-3.3)

GM - A Chk Lst

MOVED Druce/Derrett that Council nominate Councillor Beach as a Delegate to the Murray Darling Association Inc.

> Carried 75.4.21

#### **DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS**

Reconciliation Certificate - March 2021 Item 1

(B1-10.16)

MOVED Brewer/Walker that the Statements of Bank and Investments Balances as at 31st March 2021 be received and noted.

Carried

76.4.21

Item 2 **Statement of Rates and Annual Charges**  (R1-4)

**MOVED** Derrett/Serdity that the information be received and noted.

Carried

77.4.21

Item 3 **Works Progress Reports – Finance & Administration Projects** (S1-1.15, C9-1)

**MOVED** Serdity/Walker that the information be received and noted.

Carried

78.4.21

2021/2022 Draft Operational Plan & Estimates

(E4.41)

DMFA - A Chk Lst

MOVED Serdity/Walker that Council advertise the Draft 2021/2022 Operational Plan & Estimates inviting written public submissions and comment up until 3.00 pm on Wednesday 26th May 2021.

**Carried** 

79.4.21

Librarian's Report on the Warren Shire Library Operations Item 5

(L2-2)

**MOVED** Serdity/Irving that the information be received and noted.

Carried

80.4.21

At this point in the meeting, the time being 11.26 am, Councillor Druce requested and was given a leave of absence and left the meeting room and took no further part in the meeting.

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	DIVISIONA	CONTINUED				
	Item 6	March 2021 Budget Review	(A1-5.39)			
- A Lst		<b>MOVED</b> Serdity/Walker that amendments to the itemised budgets as listed in the March 2021 Budget Review be authorised.				
			Carried 81.4.21			
	DIVISIONA	DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS				
	Item 1	Works Progress Reports - Roads	(C14-7.2)			
	MOVED W	<b>MOVED</b> Walker/Irving that the information be received and noted.				
			Carried 82.4.21			
	Item 2	Works Progress Reports – Town Services	(C14-7.2)			
	MOVED W	alker/Serdity that the information be received and noted.				
			Carried 83.4.21			
	Item 3	Works Progress Reports – Fleet/Workshop	(C14-7.2)			
	MOVED Br	ewer/Serdity that the information be received and noted.				
			Carried 84.4.21			
	Item 4	State Highway Road Maintenance Council Contract	(W6-11)			
	<b>MOVED</b> Bre	ewer/Serdity that the information be received and noted.				
			Carried 85.4.21			
	MANAGER	HEALTH AND DEVELOPMENT SERVICES REPORTS				
	Item 1	Development Application Approvals	(D4-9)			
	<b>MOVED</b> Se	rdity/Irving that the information be received and noted.				
			Carried 86.4.21			
	Item 2	Works Progress Reports – Health and Development Services	(C14-7.3)			
	<b>MOVED</b> Se	rdity/Irving that the information be received and noted.	Camira I			
			Carried 87.4.21			

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#### MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS

**CONTINUED** 

#### Item 3 Secondary Dwellings in Rural Zones

(P15-35)

#### MHD - A Chk Lst

MOVED Serdity/Walker that:

- 1. The matter be deferred to Council's May 2021 Council Meeting where the Manager Health and Development Services can provide further information; and
- 2. Further information be provided to Councillors before the meeting.

**Carried 88.4.21** 

Item 4 Ewenmar Waste Depot – Future Gazetted Public Holidays Closure for Rest of 2021 and 2022 (G2-5.4)

#### MHD - A MOVED Serdity/Walker that:

Chk Lst

1. The opening and closing Public Holiday days for the Ewenmar Waste Depot for the rest of 2021 and 2022 be as follows:

#### 2021

Anzac Day	Sunday, 25 Apr 2021	Closed
Queen's Birthday	Monday, 14 June 2021	Open
Labour Day	Monday, 4 Oct 2021	Open
Christmas Day	Saturday, 25 Dec 2021	Closed
Boxing Day	Sunday, 26 Dec 2021	Open
Christmas Day Holiday	Monday, 27 Dec 2021	Open
Boxing Day Holiday	Tuesday, 28 Dec 2021	Open

#### 2022

2022		
New Year's Day	Saturday, 1 Jan 2022	Closed
New Year's Day Holiday	Monday, 3 Jan 2022	Open
Australia Day	Wednesday, 26 Jan 2022	Open
Good Friday	Friday, 15 Apr 2022	Closed
Easter Saturday	Saturday, 16 Apr 2022	Open
Easter Sunday	Sunday, 17 Apr 2022	Closed
Easter Monday	Monday, 18 Apr 2022	Open
Anzac Day	Monday, 25 Apr 2022	Closed
Queen's Birthday	Monday, 13 June 2022	Open
Labour Day	Monday, 3 Oct 2022	Open
Christmas Day	Sunday, 25 December	Closed
	2022	
Boxing Day	Monday, 26 Dec 2022	Open
Christmas Day Holiday	Tuesday, 27 Dec 2022	Open

- 2. Appropriate advertising of the public holiday openings and closings of the Ewenmar Waste Depot be arranged.
- 3. Appropriate new signage detailing the public holiday closures of the Ewenmar Waste Depot be arranged.

**Carried 89.4.21** 

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There being no further business the meeting closed at 2	12.08 pm.				
THESE MINUTES WILL BE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL HELD ON THURSDAY, <b>27</b> TH MAY <b>2021</b> AS BEING A TRUE AND CORRECT RECORD.					
MINUTE No. 91.5.21					
GENERAL MANAGER	MAYOR				